



 Zoom  
Cloud  
Meeting

## Zoom Cloud Meeting

By Zoom

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android

ios

### Review

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**Zoom** is an excellent tool for all people who are looking to digitize their businesses, who are looking to digitize their classes, people who are looking for work online, it is a super important tool right now for freelancers.

We are going to try to understand the utility of **Download Zoom**, the different versions, the free and the paid ones; and a little how the platform is used.

**Zoom** has a great digital library. It has two versions, one paid and one **free**. The free version is for people who want to have meetings, but more than anything, one by one, you and someone else, those meetings have no time limit, you can use it as long as you want and use the tools that zoom offers while you speak.

The **free version** is also for people looking to have short meetings if they are more than two people. What it has is that if there are more than two people, it has a limit of 40 minutes in each meeting.

This version is also useful for people who are looking to record the meetings, which is something they can do and the good thing is that they can save the recording on their computer and not in the cloud, the conversation ends, it is saved on the computer and then They will send them to you via email, facebook, google drive, wetransfer depends on how you want it. If you do not mind that the recording remains on your computer and not in the cloud, the free version is the best option.

The paid version is for people who are looking to have meetings with more than two people for an unlimited time, that is, two hours or three hours, if you are doing webinars, if you are doing a course with more than 5 or 10 people for an hour or more, this It would be the version that would be most useful because the free version is limited in time and number of people. The paid version is extensive and has very interesting security features. You have 1gb in the cloud so that the meetings you record are there. This is great because at the end of the recording of any meeting that is saved in the cloud, it automatically generates the link that you can already share with the people you have in your email.

Creating a Zoom account is super easy and free. We go to the official Zoom page and click on Register, it will give you the option to enter with your google or facebook account as well. Once we choose the option, we create an account and we will be there in a few seconds, the application is light and the download is very fast.

When the application opens you have two options depending on what you are looking to do with it, if you are a person who was invited to a meeting, what you have to do is click on Enter a meeting, put the Meeting ID number that they have given you. Given and put the name with which you want to appear in the meeting, you can choose the options to connect or without audio or without video depending on what you want, this would mean that when you enter the meeting your microphone and your camera will be turned off and that You can activate them manually although if you are the Host of the meeting, the host should have it turned on.

I will explain how to start a meeting. Something super useful that Zoom has is that it gives you a personal ID for each meeting so it is a number that only belongs to you that only belongs to your account and that if you share it with other people they can join your room.

We click on a new meeting, remember that a pop-up will open in which you must choose to join the shared audio and the main page of the meeting will automatically appear in which I have the options to enter the audio, share documents as slides, pdfs, screen sharing, and inviting others to the meeting.

One of the most important things you should know in Zoom is how to mute the audio so that when someone else is talking you don't hear the echo, knowing how to start the audio too; and how to turn the video on and off.

Zoom is a spectacular application that will help you communicate in the most effective way!

### ✓ Pros

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- Excellent audio quality.
- Interactive
- Friendly platform
- Can be used without a camera

### ✗ Cons

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- Limited number of attendees in the free version
- It fails with a low internet.
- You have flaws like when sharing a video with the group the audio is not heard
- Not all Google contacts appear if you enter with your account details.

## Download

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